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Chief of Administration, DA/P

9 April 1953

Acting Chief, Finance Division

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Relief from Liability - [ ]

1. For the request contained in your memorandum of 30 March 1953, there is set forth below the circumstances concerning the shortage in the accounts of subject employee:

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a. During the course of an audit of project [ ] conducted in [ ] in October 1952, the auditor found a list of Accounts Receivable due the company by various employees. On this list was [ ] in the amount of \$661.06. On or about 13 October 1952, after his return to Washington, the Auditor advised the Finance Certifying Officer of this amount due the [ ] company by [ ]

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b. The Finance Certifying Officer discussed this with [ ] on 15 October 1952, and action was promised at that time. On 19 November 1952, the Certifying Officer directed a memorandum to Chief, FE Division (See copy attached), confirming the discussion of 15 October and asking for action.

c. As a result of the 19 November memorandum, [ ] and a representative of FE Division again discussed the matter with the Finance Certifying Officer on or about 1 December 1952. It was indicated at that time that it was the intention of FE to present all of the facts connected with the loss of funds in support of a request for write-off.

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d. Further discussions by the Certifying Officer with FE representatives during the period December 1952 to March 1953, indicated that factual statements and information was being acquired from persons knowledgeable of the circumstances connected with the loss, and that a formal presentation and request for relief would be made as soon as this information was received.

e. The Finance Division received the formal request for relief and supporting documents from FE Division on 16 March 1953. That request, together with Finance Division comments and recommendations we transmitted to Chief of Administration, DA/P by our memorandum dated 18 March 1953.

Document No. 43  
No Change in Class. ☐

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Attachment

FD/FPB:mot

cc: Chief, FE Div. SECURITY INFORMATION

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